



Man-Tra-Con Corporation is working with a local employer to fill the following position:

Job Title: Mechanical/Electrical Maintenance, Level 2 (EP-102726-01)

Location: Carbondale, Illinois

Salary: \$32.00 per hour

Job Description

Intertape Polymer Group (IPG) is seeking candidates for a **Mechanical/Electrical Maintenance, Level 2** position. Candidates for the Mechanical Maintenance position will have demonstrated work and leadership characteristics required to achieve success in a multi-faceted manufacturing environment. The position demands an individual capable of working on technical/operational projects that involve a broad range of equipment, materials, and procedural issues specific to a manufacturing environment.

Required Knowledge and Training:

Two-year Technical degree in Electrical or Electro-Mechanical sciences and 1-3 years of industrial experience (preferred), or high school diploma and 5 years of industrial experience. Skills in the areas of pneumatic, hydraulic and drive systems are needed. Experience with troubleshooting and repairing AC/DC drives, PLC's and industrial controls is a must. Experience with Allen Bradley controls a plus. Good communication skills, project scheduling and small team leadership abilities. Ability to multi-task in a fast-paced environment. New employees will train on 1st shift (7:00 am – 3:00 pm), then move to other shifts once training is complete.

Essential Duties:

1. Safety – Participate and/or support as a resource to the Intertape Performance System (IPS) Safety Teams. Participate in safety audits such as the STOP program.
2. Safety – Ensure safe work practices and procedures are followed. Identify unsafe conditions and take corrective action on those within your control. Report all others immediately to site management. Suggest ideas for safety related improvements to the process or procedures.
3. Safety – Complete all required safety training timely.
4. Job Task – Ensures operation of machinery and mechanical equipment by completing preventive maintenance requirements on engines, motors, pneumatic tools, conveyor systems, and production machines; following electrical diagrams, sketches, operations manuals, manufacturer's instructions, and engineering specifications; troubleshooting malfunctions.
5. Job Task – Locates sources of problems by observing mechanical devices in operation; listening for problems; using precision measuring and testing instruments.
6. Job Task – Removes defective parts by dismantling devices; using hoists, cranes, and hand and power tools; examining form and texture of parts.
7. Job Task – Determines changes in dimensional requirements of parts by inspecting used parts; using rules, calipers, micrometers, and other measuring instruments.
8. Job Task – Adjusts functional parts of devices and control instruments by using hand tools, levels, etc.

9. Job Task – Controls downtime by informing production workers of routine equipment process care maintenance techniques.
10. Job Task – Fabricates repair parts by using machine shop instrumentation and equipment.
11. Job Task – Maintains equipment, parts, and supplies inventories by checking stock to determine inventory level; anticipating needed equipment, parts, and supplies; placing and expediting orders; verifying receipt.
12. Job Task – Provides mechanical/electrical maintenance information by answering questions and requests.
13. Job Task – Prepares mechanical/electrical maintenance reports by collecting, analyzing, and summarizing information and trends.
14. Job Task – Maintains technical knowledge by attending educational workshops and reviewing technical publications.
15. Job Task – Maintains continuity among work teams by documenting and communicating actions, irregularities, and continuing needs.
16. Job Task – Maintains safe and clean working environment by complying with procedures, rules, and regulations.
17. Job Task – Function as Maintenance Champion of a Work Center/Piece of Equipment, which includes maintenance planning with operators.
18. Job Task – Perform other duties as may be assigned.

Standards of Performance:

- Demonstrates practical problem-solving abilities.
- Maintains a level of trust and credibility within and between departments.
- Prioritizes work to focus on important problems/issues.
- Communicates clearly, efficiently, and professionally with others in the organization.
- Maintains sufficient knowledge of safety and environmental regulations as they may pertain to work assignments.
- Completes work assignments in a timely manner including special assignments and reports on the work activities.
- Processes are monitored and evaluated for environmental regulations compliance as applicable.

Physical Effort:

Must regularly lift and/or move up to 25 pounds and occasionally lift and/or move up to 50 pounds. Also must be able to climb ladders and perform work at heights above floor level.

Working Environment:

While performing the duties of this job, regularly exposed to and working near moving mechanical parts. Occasionally exposed to wet and/or humid conditions and outdoor weather conditions. Is regularly exposed to high noise environments. Regularly exposed to extremely dusty environments and may be exposed to chemicals used in the processes.

How to Apply

To apply for this position, email a resume to: Julie.Hutchcraft@itape.com

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