



Franklin & Jefferson

COUNTIES SPECIAL EDUCATION DISTRICT 801

409 East Park Street; PO Box 1027; Benton, IL 62812

Phone: (618) 439-7231 Fax: (618) 438-2210

Vacancy Notice

Position: Program Assistant (aide), Jefferson County openings

Start Date: open

Hours, Salary, and Benefits:

8:00-2:30 (flexible based on program) 6.5 Hour day

\$16/hour-\$21/hour (pre-tax) based on education and experience

Fifteen sick days and three personal days are allotted at the beginning of each school year.

\$800 per month in insurance benefits

Responsibilities:

- Assist the assigned teacher with the routine duties of operating the classroom.
- Assist in maintaining discipline in the assigned classroom.
- Data tracking and record-keeping
- Other duties are to be assigned by the classroom teacher and Director.

Qualifications:

The positions available require a high school diploma or GED, plus passing a background check. A paraprofessional license will also be required. We can assist you in obtaining it.

Application Process: Please submit a district application form, copies of transcripts, copies of Professional Educator License(s), and three current reference letters for review to Ali Nordin, Assistant Director, at anordin@fjsped.org.