



Man-Tra-Con Corporation is working with a local employer to fill the following position:

Job Title: General Production Associate (EP-080624-01)

Location: DuQuoin, Illinois

Wages: \$14.50 to \$16.00 per hour, depending on experience.

Job Description

Schaeffer Manufacturing Company is seeking candidates for a full-time General Production Associate position for their Du Quoin, Illinois, facility (formerly Hicks Oil). This position has the potential to develop into a Machine Operator position. Work schedule is consistent—Monday through Friday, from 7:00 a.m. to 3:30 p.m. Benefits include medical, dental, and life insurance; paid time off; retirement; income protection; career development; and associate engagement events.

Job Description/Duties

- Learn and perform duties related to blending and packaging of petroleum-based lubricants (oil and grease), such as:
 - operating various production equipment such as labelers, fillers, and packagers
 - maintaining an established system of records of production
 - minor troubleshooting of manufacturing equipment failure
- May drive forklift.
- Follow safety standards related to the position, i.e. Lock out/tag out, fall protection, hot work, etc.

Requirements

- Prefer high school diploma or GED
- Safety sensitive position: requiring focus, dexterity, and coordination at all times.
- A team player—willing to help wherever needed, able and willing to follow instructions from management.
- Must have reliable transportation and attendance.
- Prefer previous production experience.
- Candidates must pass drug screening tests.

Physical Demands and Working Environment

The physical demands described here are representative of those that must be met by an associate to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Perform job duties in the plant environment—exposed to a hot temperatures, noise, petroleum odors, etc.
- While performing the duties of this job, the employee is regularly required to stand; use hands to finger, handle, or feel; reach with hands and arms; and talk or hear
- May be required to lift up to 40 pounds from the floor to a height of five feet, 2-10 times per shift.

- The employee frequently is required to stand, walk, stoop, kneel, crouch, and/or occasionally crawl.
- Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

Disclaimer

The above statements are intended to describe the general nature and level of work being performed by people assigned to this position. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required. All associates may be required to perform duties outside of their normal responsibilities from time to time, as needed.

About Schaeffer Manufacturing

Founded in 1839, Schaeffer Manufacturing North America's oldest oil, grease, lubricant, fuel additive, crop enhancement and surfactant manufacturer. We exist to provide world-class product performance and durability for our customers while putting money back into their pockets.

Schaeffer Manufacturing purchased Hicks Oil in DuQuoin, IL in 2024, providing a new set of benefits and paid time off to the employees.

Schaeffer Manufacturing provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability, genetic identity or any other status protected by law.

Why Work at Schaeffer Manufacturing?

- Work for a Family-Owned Company—Be a NAME not a number!
- We promote from within whenever possible.
- Competitive associate benefits!
- Steady Mon-Fri, 40-hour work week.
- Schaeffer is the oldest Lubricant Manufacturer in the country-Founded in 1839

How to Apply

To apply, please send your resume to: EmilyPerks@mantracon.org

**Man-Tra-Con Corporation is a member of the American Job Center network,
and an Illinois workNet partner.**

Equal Opportunity Employer/Program. Auxiliary aids and services are available upon request to individuals with disabilities. © Copyright 2024 Man-Tra-Con Corporation.